

ORTHOPEDIC PARTNERS

REQUESTING MEDICAL RECORDS

How do I request my medical records?

There are 2 options to obtain your records:

Option 1: Via your Follow My Health patient portal

If you are already a Follow My Health portal member, log in:

Select the 'Inbox' tab or the 'Send a Message'

Select 'Compose'

Choose the correct provider

In the subject line, list the purpose of your message such as "requesting my medical records"

In the body of the email, specify what you are requesting - examples:

All records for my left knee for all providers

All records for my right shoulder workers' comp claim for all providers

EMG results from Dr. Pasha

Click 'Send'

If you are not a portal member, you can request to be one - the web address for Follow My Health is:

<https://norwichorthopedic.followmyhealth.com/Login/Home/Index?authproviders=0&returnArea=PatientAccess#/default>

Option 2: Complete the Medical Records Release form

The release can be obtained on our website www.orthopartners.com under the 'forms' tab or the form can be obtained from the staff at the front desk in either the Niantic or North Franklin offices

Complete the form and return it via the fax number at the bottom of the form, mail it in or drop it off